

MILLE LACS DRIFT SKIPPERS SNOWMOBILE CLUB, INC.

BYLAWS

Last Amended 8/20/2026

Article I – Principal Office

The principal office of the corporation in the State of Minnesota shall be located at 600 South 4th Street, City of Isle, County of Mille Lacs, 56342.

Article II – Purpose

The purpose of the Mille Lacs Drift Skippers Snowmobile Club, Inc. shall be to:

1. Maintain a system of trails for the use by snowmobiles and ATV/UTVs.
2. Promote the sport of snowmobiling and ATV/UTVing
3. Promote good conduct, sportsmanship, safety, and conservation practices.
4. Promote and maintain good relations with landowners and governmental agencies.

Article III – Membership

1. Application for Membership

Membership of the club shall be unlimited and is open to anyone interested in the sport of snowmobiling and/or ATV/UTVing who is 18 years of age or older.

2. Membership Categories

There shall be two (2) categories of membership: Individual Members and Family Members. Any individual eighteen (18) years of age or older shall be eligible for Individual Membership. All members of the same immediate family that reside at the same residence shall be eligible for Family Membership. Children must be under the age of 18 to be included in the family's membership.

3. Dues

The annual dues for membership shall be set by the Board of Directors. Dues must be paid in advance on an annual basis and shall run from March 1st to March 1st of the next year. Only members who have paid their dues will be entitled to a vote at Club meetings, hold Club Offices, and/or serve on Committees. Dues will also include membership to either MNUSA or ATVMN, at their yearly rate. If a member self-pays to at least one organization and provides proof of that, the required dues will be for the MLDS only. (Ex: 2026 this is \$30 to state group and \$20.00 to MLDS)

Volunteer Dues Waiver: Any member who performs a minimum of eight (8) hours of approved volunteer service during the membership year shall be exempt from paying the membership dues for the following year. The volunteer service must be authorized and verified by the trail coordinator(s) and then reported to the treasurer in writing.

4. Voting

Each membership is allowed to vote only once. Example: A family consists of a husband, wife and children. This family gets 1 vote, not one vote each. Members who have not paid their dues by the March meeting may not vote on any club business until their dues are paid in full. Members must be present to vote. New members must attend two (2) meetings before they are able to vote on any business.

Article IV – Meetings

1. Regular Meetings

Regular meetings of the general membership shall be held monthly on the third Thursday of each month at 7:00 pm at the Clubhouse located at 600 South 4th Street, Isle, Minnesota.

2. Board of Directors Meetings

Meetings of the Board of Directors may be held as deemed necessary by the Board of Directors. The Board of Directors may together make any decisions for the whole Club.

3. Quorum

At any regular meeting, special meeting of the members, or annual election meeting, a quorum is necessary for the transaction of business or to elect new officers and directors. In the absence of a quorum, no official action may be taken by, on behalf of, or in the name of the Board or the Club.

a. A quorum shall consist of a majority of the Board of Directors at the Board of Directors Meetings.

b. A quorum shall consist of a majority of the Board of Directors and at least 3 voting members at the regular monthly meetings or special meetings.

4. Special Meetings

Special meetings may be called by the officers, or any two (2) or more members. Notice to all regular members in good standing of the special meeting, by mailing or emailing a notice to the member's last known physical address or email address not less than seven (7) days before the date of the special meeting.

5. Annual Meeting

The annual meeting will be held on the 3rd Thursday of March each year at 7:00 pm when new officers will be elected. Dues must be paid by March 1st to be eligible to vote for Officers/Board of Directors at the March Annual Meeting.

Article V – Directors and Officers

1. Management of the Club

The management of the affairs of the Club shall be vested in the Board of Directors, which shall be composed of the officers of the Club. The officers shall be: President, Vice President, Secretary, Treasurer, CEO, and Trail Coordinator(s).

2. Election of Officers

The officers and directors shall be members of the Club and elected by the membership at the annual meeting of the Club in March of each year. Officers and directors must be

current in membership for at least 1 year and regularly attending meetings before elected to office. Only members in good standing are entitled to vote for each office or vacancy to be filled at any election. Only one vote per membership is allowed.

3. Length of Terms

Officers/Directors shall be elected to serve for a term of two years. This shall not limit any officer/director from seeking re-election.

Positions Elected on Even Numbered Years:

President, Treasurer, Snowmobile Trail Coordinator, CEO

Positions Elected on Odd Numbered Years:

Vice President, Secretary, ATV Trail Coordinator

4. Vacancy

Any vacancy occurring on the Board of Directors between the annual meeting of membership shall be filled by the majority vote of the remaining members of the Board of Directors and the person so selected shall serve until the next annual meeting of the membership.

5. Removal

An officer/director may be removed from his/her position by a majority vote of members.

6. Responsibilities

a. President

The President shall be the principal executive officer of the Club and, subject to the control of Board of Directors, shall in general supervise and control all the business and affairs of the Club. He/she shall, when present, preside at all meetings of the members of the Club and of the Board of Directors. He/she may sign, with the Secretary or any other proper officer of the corporation authorized by the Board of Directors any instruments required to be executed by the Club. He/she shall in general perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

b. Vice President

The Vice President shall stand in for the President whenever the President is unavailable. In addition, the Vice President shall assume the responsibilities of the President should the President position become vacant until such time as the Board can meet and fill the vacancy.

c. Treasurer

The Treasurer shall (a) keep accurate financial records for the corporation and shall have charge and custody of, and be responsible for all funds and securities of the corporation; (b) receive and give receipts for monies due and payable to the corporation from any source whatsoever, and deposit all such monies in the name of the corporation in such banks, trust companies, or other depositories as shall be selected in accordance with the provisions of these bylaws; (c) report the financial condition of the Club at each meeting of the general membership; (d) All transactions that involve (d) All disbursements or other transactions involving the expenditure or transfer of funds shall require review by a second member

authorized by the board, or a board member, monthly and (e) in general perform all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him/her by the President or by the Board of Directors. Exception: Notwithstanding the foregoing, the Treasurer's duties and responsibilities shall **not** include any gambling or gaming funds, receipts, accounts, records or proceeds that are required a separate bank account or otherwise segregated by law. Such funds shall be administered, accounted for, and reported by the individual(s) designated by the Board of Directors in accordance with applicable laws and regulatory requirements.

d. Secretary

The Secretary shall (a) keep the minutes of the proceedings of the members and the Board of Directors; (b) see that all notices are duly given in accordance with the provisions of these bylaws or as required by law; (c) be custodian of the corporate records; (d) in general perform all of the duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the President or by the Board of Directors.

e. Chief Executive Officer (CEO)

The CEO in conjunction with the President shall be the principal executive officers of the Club and, subject to the control of the Board of Directors, shall in general supervise and control all the business and affairs of the Club. He/she shall in general perform all duties incident to the office of CEO and such other duties as may be prescribed by the Board of Directors from time to time. He/she shall oversee all aspects of the Clubs Charitable Gambling as required by gambling laws, including but not limited to:

- i. Knowing the lawful gambling statutes and rules and following them.
- ii. Making sure that all information in applications and other documents is true, accurate, and complete; and notifying the Gambling Control Board of any changes in application information.
- iii. Authorizing the Gambling Control Board access to the organization's records, the gambling premises and gambling bank accounts.
- iv. Along with the gambling manager, developing internal controls to protect the organization's gambling assets and maintain proper accounting.
- v. Presiding over the organizations monthly meetings where the expenditure of gambling profits and gambling issues are considered; verifying that the gambling report is completed.
- vi. Assuring the accuracy of the G1 Lawful Gambling Monthly Summary and Tax Return and attachments, and the Monthly LG101 Schedule C/D, and signing the reports.
- vii. Assuring that gambling funds have been spent only for authorized and approved lawful purpose contributions and allowable expenses.

f. Trail Administrators

The Trail Administrators shall be authorized to enter into grants and contracts with the State of Minnesota, Department of Natural Resources, or others and accept monies granted and received in compliance with the application, contract, or agreement upon review and approval of the Board or its designee(s). The Trail

Administrators shall be responsible for establishing trail maintenance and grooming schedules. All maintenance activities including but not limited to trail improvements, reroutes, equipment rental, etc. shall first be reviewed and approved by the Board or its designee(s).

g. Board of Directors

The duties of the Board of Directors shall be to:

- i. Conduct the business of the Club, and manage and maintain the equipment and property of the Club.
- ii. To approve purchases made on behalf of the Club, except for Capital Purchases as outlined in Article VI.
- iii. Acts on issues of Club membership, including, but not limited to (a) revocation of membership in instances of disruptive, abusive or violent behavior at Club meetings or function; (b) Family membership issues, and (c) Club Officers who fail to perform as required.
- iv. Review and approve Trail Administrator trail projects, grant requests and contracts, etc.

7. Salary

Officers and Directors shall not be entitled to any salary for an officer/board position.

8. Meeting Attendance

Elected Officers/Directors shall not miss more than 3 meetings per calendar year. An Officer/Director doing so may be put before the Board of Directors for review and may be asked to resign his/her position and the Board shall have the power to replace the position.

9. Conflict of Interest

Club leadership (officers and those making any decisions on expenditures) must avoid actual or potential/perceived conflicts of interest when conducting club business and managing GIA funds. Club leadership with an actual or potential/perceived conflict must disclose it to the club's officers, ensure the disclosure is recorded in meeting minutes and abstain from related decisions. Failure to do so may result in disciplinary action or affect the club's eligibility for reimbursements and future grant funding.

Article VI – Conduct of Club Business

1. No officer or member of the Club shall contract any debts for or against the Club without first being authorized to do so by the Board of Directors.
2. Any capital improvements (i.e., purchase of equipment) shall be approved by the majority vote of the assembly at a regular meeting. In the case of equipment breakdown or trail maintenance emergencies, the Board of Directors shall be authorized to vote to expend such monies as necessary to remedy the situation.
3. The checking and savings accounts shall be established at 1 st National Bank of Milaca, Isle, Minnesota. Separate bank accounts, and access, shall be maintained for the club funds and the gambling funds.
4. President, Vice President, CEO, Secretary and Treasurer shall be co-signers for Club checks

or any other member in good standing as appointed by a majority of the Board of Directors. Checks must be printed with the Club's full name, address and account numbers and have at least two (2) signatures of the officers to be valid. Electronic transactions will be reviewed by a board member monthly and physically signed off as reviewed on the reconciled report/bank statement.

5. Fiscal Year shall be January 1st through December 31 st .
6. Requests for donations shall be made in person and are limited to \$250.00 per month. Said donations will be made from the charitable gambling monies and to 501.3c group. No donations will be made from the club's general funds
7. Club equipment may only be operated by trained club members in good standing. Operators of any Club equipment must also have a valid drivers licence.

Article VII – Miscellaneous

1. If a member gets hurt while snowmobiling or ATV/UTVing as a club group, the club is not responsible or liable.
2. If a member gets into trouble with the law, or anyone, while snowmobiling or ATV/UTVing, the club is not responsible or liable.
3. If a member is caught by the police, game warden or even another club member doing something wrong, destroying property or breaking a law, he can be fined, suspended, or membership terminated by a vote of the club.
4. Membership can be terminated by a vote of the Club, without refund of paid dues or other contributions.

Article VIII - Amendments

1. The Bylaws may be amended by presentation of such proposed amendments in writing by any member in good standing at any regular meeting (after all members have been notified of such proposals by email) and may be adopted by a majority vote of members present.
2. When warranted, the Club's Officers and Board of Directors may vote on Club business by electronic means. The results of these votes will be recorded by the Secretary; Also general information may be disseminated to the general membership by electronic means.